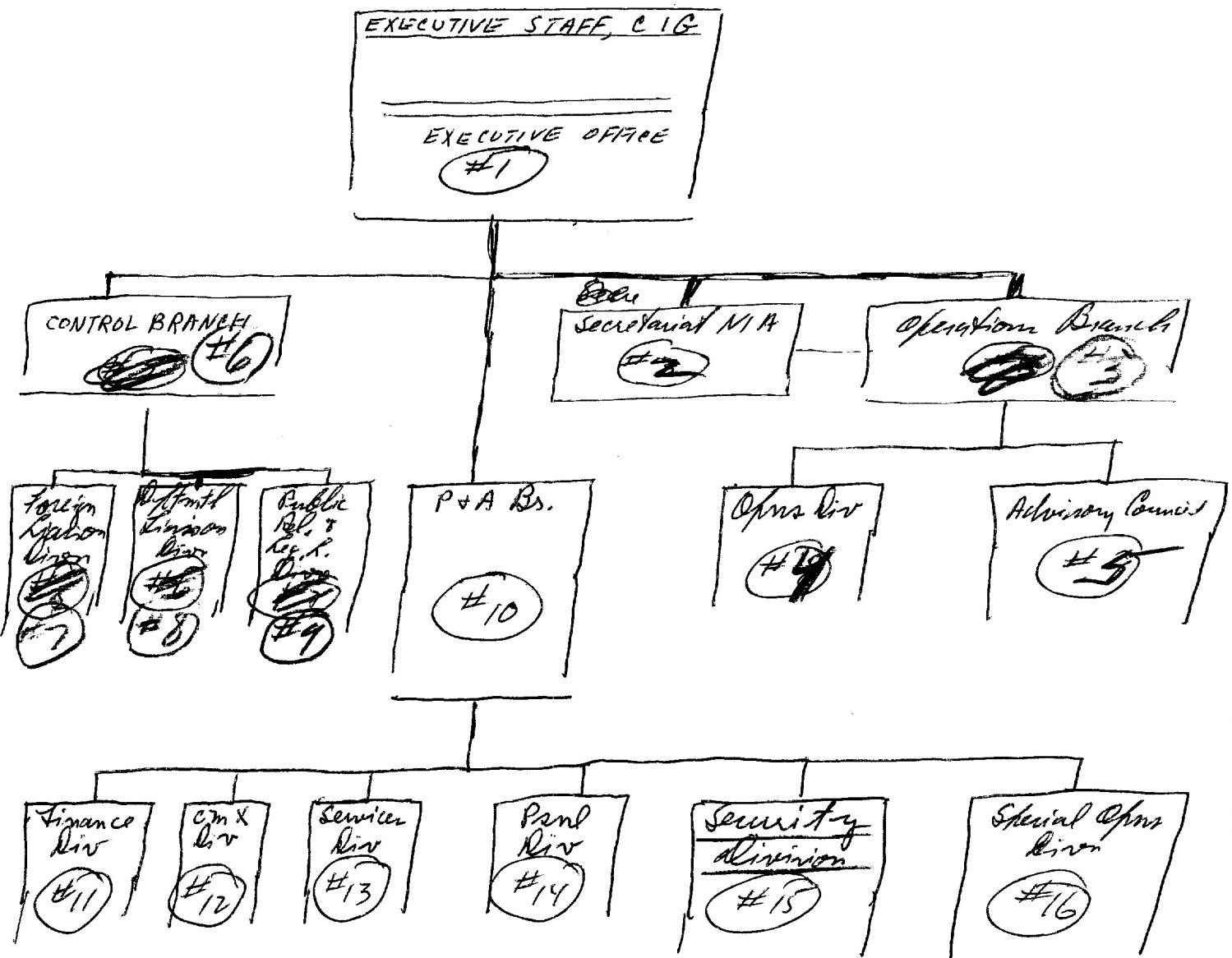


Functional Chart - CIA 22/7/46
(tentative)



41 - Executive Staff, Central Intelligence Group

1. Functions as a staff for the Director of Central Intelligence under the supervision of the Executive Director, Central Intelligence Group in performing the normal duties of an executive office
2. Controls, coordinates and supervises activities of operating offices, CIG, pertaining to operations, liaison, administration and general functioning
3. Coordinates plans and policies affecting operations with the Interdepartmental Coordinating and Planning Staff
4. Provides logistical and administrative support for the worldwide activities of CIG
5. ~~Regulates internal security of CIG~~

Executive Office

Executive Director

1. Acts as the executive and staff coordinator for Director, CIG.
2. Acts as the principal staff officer, CIG, to control and coordinate the activities of CIG.
3. Supervises the activities of the operating offices of CIG.
4. Matters requiring the attention of the Director of Central Intelligence will normally be processed through the Office of the Executive Director.

Asst. Executive Director

Assists the Executive Director and acts for him in his absence.

~~#2~~- Secretary National Intelligence Authority
Secretary NIA

1. Furnishes Secretary for NIA.
2. Furnishes Secretary for the Intelligence Advisory Board.
3. Acts ~~as~~ as Assistant to Executive for Operations Branch and acts for him in his absence.

~~#3~~- Operations Branch

Executive for Operations

1. Acts for the Executive in a staff capacity to control, coordinate, and supervise the activities of the operating offices of CIG.
2. Coordinates plans and policies affecting the internal operations of the CIG.
3. Coordinates the preparation of briefs, summaries, and other data in connection with the activities of the Director of Central Intelligence involving his participation in and appearance before governmental committees, groups, boards, etc.

#4 - Operations Division

Asst. Executive for Operations

1. Coordinates and supervises the internal operations of CIB.
2. Coordinates, supervises and directs approved special projects.
3. Conducts inspections.

#5 - Advisory Council

Asst. Exec. for Advisory Council

1. Prepares briefs and data for the Director.
2. Prepares special reports for the Director.

#6 - Central Branch

Executive for Central

1. Acts for the Executive Director in matters involving contacts with participating agencies of the government and accredited representatives of foreign governments in the United States.
2. Establishes and coordinates the procedures relative to CIO liaison with participating agencies of the United States government and is responsible for the arrangements governing liaison with CIO by participating agencies of the United States government and accredited representatives of foreign governments in the United States.
3. Coordinates the working liaison arrangements and procedures established by the operating officer of CIO with participating agencies of the United States government and accredited representatives of foreign governments in the United States.
4. Functions as the authorized agent of the Director of Central Intelligence in matters concerning public relations, press releases, publicity and legislation.
5. Represents the Director of Central Intelligence with accredited foreign envoys visiting in the United States.

#7 - Foreign Liaison Division

Asst. Exec. for Foreign Liaison

1. Handles arrangements for reception of foreign emissaries.
2. Maintains necessary liaison with accredited representatives of foreign governments.

#8 - Departmental Liaison Division

Asst. Executive for Departmental Liaison

1. Establishes and coordinates procedures for CIB liaison with participating departments of the United States government.
2. Provides or arranges for CIB representation on interdepartmental committees, boards, groups, etc., coordinating closely with the staff and appropriate offices of CIB.
3. Provides liaison with governmental agencies not otherwise provided for.

#9 Public Relations and Legislative Liaison Division

Asst. Exec. for Public Relations and Legislative Liaison

1. Coordinates public relations, press releases and publicity.
2. Handles legislative liaison.

#10 - Personnel and Administrative Branch

Executive for Personnel and Administration

1. Prepares the budget, accounts for the expenditure of funds, furnishes fiscal support to world-wide activities of CIB, controls fiscal matters of the operating offices, and maintains overall position controls. Prescribes property accountability and procedures.

2. Furnishes communications required to include specialized research to insure efficient communication for operating offices, operates message center; maintains a mail room and central records file, and furnishes such courier service as may be required.

3. Furnishes complete logistical support for world-wide activities of CIB, including supplies and medical services; controls and coordinates reproduction facilities of CIB. Furnishes Translation Service for CIB.

4. Provides personnel service to include allocation of positions, procurement, placement, training and other required services. Arranges for employee relations, indoctrination and orientation of personnel.

5. Assumes responsibility for the internal security of CIB installations and personnel

#11 - Finance Division

Act. Exec. for Finance

1. Prepares annual budget.
2. Maintains overall position, contracts.
3. Accounts for expenditure of funds.
4. Furnishes necessary fiscal support to CIG on a world-wide basis.

#12 - Communications Division

Act. Exec. for Communications

1. Provides all communication service for CIG.
2. Operates a message center.
3. Operates a mail room.
4. Maintains central records and files.
5. Provides cable service.
6. Provides carrier service on a world-wide basis.
7. Conducts necessary specialized research to provide safe, efficient communications for operating offices.

#13 Services Division

Act. Exec. for Services

1. Provides complete logistical support to CIG on a world-wide basis to include supplies, transportation and allied services. Monitors and coordinates reproduction facilities of CIG.
2. Prescribes property accounting procedures.
3. Maintains a reproduction plant and publishing establishment to include a composition room and photographic section to serve all activities of CIG.
4. Maintains a translation center for translation of foreign language documents and other material to meet the requirements of CIG.

#14 - Personnel Division

Ass't. Exec. for Personnel

1. Allocates positions
2. Sources personnel
3. Places and trains personnel
4. Indoctrinates and orientates personnel
5. Provides for employee relations
6. Provides all the necessary personnel services
7. Provides medical service for all personnel

#15 - Security Division

Ass't. Exec. for Security

1. Provides for security of CIA installations and personnel on a world-wide basis in accordance with overall security measures prescribed by Security Branch of Collection Office.

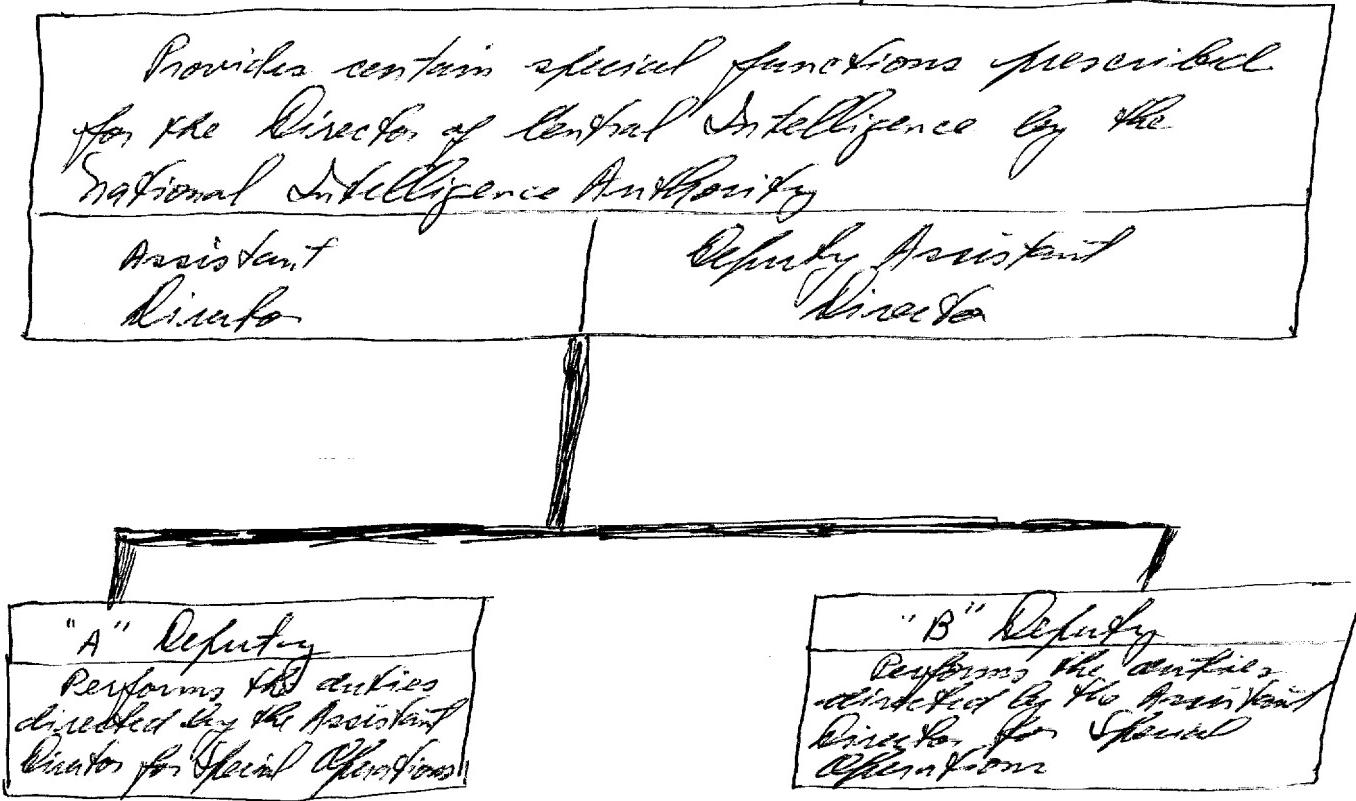
#16 - Special Operations Division

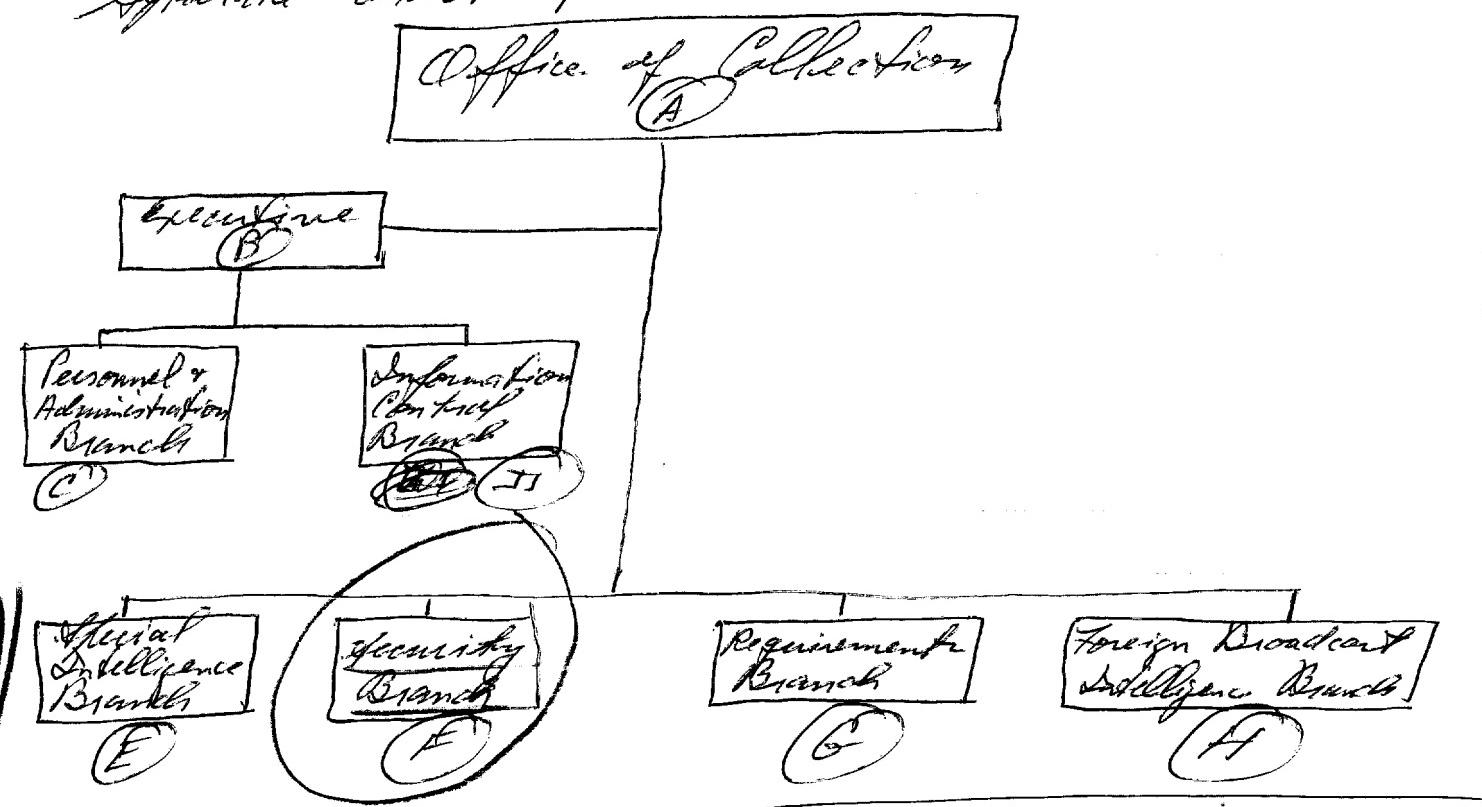
Ass't. Exec. for Special Operations

1. Provides necessary administrative service to Office of Special Operations.

In Oct, added
in Panel I.
"Project Support"

9// Approved For Release 2001/04/02 : CIA-RDP78-04007A001000020033-3
Separate Chart of Office of Special Operations





(A) - Office of Collection

Acts for the Director of Central Intelligence in the collection of information in various fields of foreign intelligence which is required for the production of strategic and national policy intelligence as it affects the national security.

Assistant Director of the Office of Collection

1. Based on requirements established by the Research and Evaluation Office and the Interdepartmental Coordinating and Planning Staff determines the means and methods best suited for the collection of information essential to the development of the national intelligence objective.

2. In close coordination with the collection agencies of other governmental departments and the Interdepartmental Coordinating and Planning Staff, takes the necessary steps to insure the timely and adequate receipt of information required for the production of strategic and national policy intelligence affecting the national security.

3. In conjunction with the Interdepartmental Coordinating and Planning Staff and the Office of Special Operations, conducts arrangements new means, methods and techniques for improving the overall intelligence coverage by the United States government.

4. Together with the Interdepartmental Coordinating and Planning Staff, acts as a coordinator of the means, methods and techniques employed by the participating agencies of the government involved in the collection of foreign information and intelligence, particularly as it affects the national security of the United States.

5. Establishes ultimate traffic channels for the rapid distribution of all information to the appropriate individuals and agencies within the Central Intelligence Group authorized and required to handle such information. Also makes the original distribution to appropriate Government Departments of the raw information obtained from sources under control of the Office of Collection.

6. Prescribes and regulates for the entire Central Intelligence Group over-all security and counter-intelligence measures, and such controls as may be required to control TOP SECRET material and safeguard that information received from sensitive sources.

Deputy Assistant Director

Performs duties as directed by the Assistant Director and acts for him in his absence

B - Executive

Coordinates and supervises the activities of the Office of Collection.

C - Personnel & Administrative Branch

Chief
1. Establishes minimum traffic procedures for the Office of Collection.
2. Supervises the assignment and use of personnel within the Office of Collection.
3. Coordinates applicable matters with the Executive for Personnel and Administration in the Office of Collection.

I - Information Control Branch

Chief

1. Operates a message center for the Office of Collection for the receipt of information and intelligence, and for its distribution to the appropriate offices of the Central Intelligence Agency.
2. As directed, number the original distribution of the raw information obtained from sources under control of the Office of Collection, to the appropriate Governmental Departments.
3. Maintains appropriate security measures for ~~intelligence~~, safeguarding information collected from sensitive sources.

Dg

E - Special Intelligence Branch

Chief

Determines the ~~utilization~~ utilization of such special means and methods of collecting information as may be placed at the disposal of the Director of Special Intelligence.

F - Security Branch
Chief

1. Prescribes such information controls, counter-intelligence ~~other~~ measures, and overall security measures as may be required to secure the operations of the CIG. Establishes procedures for safeguarding the means and methods of collecting information.
2. Maintains liaison with intelligence agencies of the participating departments ~~and~~ of the United States government in the interest of coordinating security and counter-intelligence measures to insure uniformity of purpose in the field of information collection.
3. Conducts investigation into the sources of information to determine the general validity, credence and reliability of information furnished CIG.
4. Prescribes security classification procedures, TOP SECRET controls, and methods for safeguarding information received from sensitive sources.

G - Requirements Branch

Chief
In close coordination with the Interdepartmental
Coordinating and Planning Staff and the appropriate branches
of the Office of Research and Evaluation:

1. Determines the means and methods best
suited for the collection of information required.
2. Maintains frequent contact with agencies
of participating Governmental departments to
ensure adequate receipt of information and
intelligence.
3. As directed, conducts research concerning
means, methods and techniques in the field
of collection of information.
4. As directed coordinates the means,
methods and techniques employed by participating
Governmental departments in the collection
of foreign intelligence.

H - Foreign Broadcast Intelligence Branch

Chief

Performs the functions prescribed in this
field by the Director of Central Intelligence in
accordance with directives promulgated by N.I.A.